

# Purchasing and Supply Chain Manager

## Role Overview

We are seeking a dynamic and experienced Purchasing and Supply Chain Manager to oversee procurement processes, manage supplier relationships, and ensure the smooth flow of materials and goods throughout our supply chain. The ideal candidate will have a strong background in procurement, logistics, and inventory management, with the ability to develop and implement strategies that enhance efficiency, reduce costs, and improve overall supply chain performance.

## Key Responsibilities

### Procurement & Purchasing:

- Develop and manage purchasing strategies to meet the organization's operational requirements.
- Identify, negotiate with, and establish partnerships with reliable suppliers and vendors.
- Monitor market trends, supplier performance, and evaluate new sourcing opportunities.
- Ensure timely procurement of raw materials, equipment, and services, aligning with production and operational needs.
- Optimize cost savings through effective vendor selection, volume purchases, and contract negotiations.

### Supply Chain Management:

- Oversee end-to-end supply chain operations, including planning, logistics, warehousing, and distribution.
- Coordinate with internal departments (such as production, finance, and sales) to align supply chain activities with business goals.
- Develop and implement strategies to improve supply chain efficiency and reduce lead times.
- Monitor inventory levels and establish controls to prevent stockouts or excess inventory.
- Implement risk management strategies to mitigate supply chain disruptions.

### Performance Monitoring & Reporting:

- Track key performance indicators (KPIs) such as delivery timelines, cost savings, and supplier quality.
- Prepare and present regular reports on supply chain activities and purchasing metrics to management.
- Use data analytics to identify trends and areas for improvement within the supply chain.

### Compliance & Sustainability:

- Ensure compliance with company policies, ethical standards, and regulatory requirements.
- Promote sustainable procurement practices and support initiatives to minimize the environmental impact of the supply chain.

## Skills & Qualifications

- Minimum of completion of a 2 year college business diploma with a specialization in Supply Chain Management or equivalent.
- 5+ years of experience in procurement, purchasing, and supply chain management.
- Strong knowledge of supply chain principles, sourcing strategies, and logistics operations.
- Experience working with ERP systems and supply chain management software.
- Excellent negotiation, communication, and interpersonal skills.
- Strong problem-solving abilities and a data-driven approach to decision-making.
- Ability to work under pressure, manage multiple priorities, and meet tight deadlines.
- Knowledge and understanding of Industrial Power Transmissions, Pneumatics, Hydraulics, Electrical Controls Devices is preferred.

## Company Description

TS Manufacturing, a local family-owned manufacturer of Automated Machinery for the Sawmill & Material Handling sector, based in the scenic City of Kawartha Lakes. As an industry leading manufacturer, TS Manufacturing has continually improved its facilities and infrastructure leading to the completion of a multi-million dollar facility and equipment expansion culminating in the expansion of its 70,000 square foot manufacturing facility. With modern technology, and a strong global customer base we require people who are willing to take advantage of the opportunities to improve our processes and customer experiences throughout the organization including Purchasing and Supply Chain Manager. In this role, you will get the opportunity to work with customers on almost every continent worldwide; as well as occasionally interfacing with engineering staff at one of our 3 other facilities worldwide – including New Zealand, and North Carolina.

Applicants are encouraged to view the website, [www.tsman.com](http://www.tsman.com) as well as our YouTube channel <http://www.youtube.com/user/tsmanufacturing>.

## What we Offer

Working with TS Manufacturing is a unique chance to take part in a growing company with projects all over the world. Our family oriented company ensures that you are not just a number, but a part of that family, where you are a part of an industry leading team of people all after a common goal. To be the best.

### All TS Employees are offered:

- Competitive salary and benefits package.
- Opportunities for career growth and development.
- A dynamic and collaborative work environment.
- Be part of an organization committed to innovation, efficiency, and sustainability.

## Locale

TS Manufacturing is [located right in the centre of the Kawarthas](http://www.explorekawarthalakes.com). Just over 60 minutes to the GTA, and in close proximity to Hwy 115 and 401, Peterborough, Toronto, and all major Ontario Cities - they are easily within reach providing options for those who prefer the big city amenities, as well as those who prefer the small-town easy-going pace. For more information about Lindsay and the surrounding area, please visit <http://www.explorekawarthalakes.com>.

If you think you should be a part of our engineering, trade or sales team for the mission above, email your resume with cover letter, detailing why you should be working for TS Manufacturing, to:

Email: [Careers@TSman.com](mailto:Careers@TSman.com)